

## **ENGLISH FOR PUBLIC ADMINISTRATION - A FUNCTIONAL APPROACH**

**Nicoleta Aurelia MARCU\***

**ABSTRACT:** *This article is a study of the types of communication in English required in the area of Public Administration. Its purpose is to identify functional teaching and learning methods and materials that reconcile these demands with the real language needs of those employed in the public administration sector. The other aim of this article is to offer an outline of a practical English Course for Public Administration students based on the analysis of the actual needs of the public sector in terms of English communication skills.*

**KEYWORDS:** *English for Specific Purposes; public administration; curriculum development; productive skills; learners' needs*

**JEL Code:** *K00*

---

\* Lecturer, PhD., Faculty of Sciences and Letters „Petru Maior”, George Emil Palade University of Pharmacy, Science and Technology of Targu Mures, ROMANIA.